

# How to Disinfect Your Keyboard and Mouse

## **Step 1**

Wipe down the top areas of the keyboard, the sides and all the other large, open surfaces with disinfectant wipes. You should turn the wipe over to the clean side when one side gets dirty. In addition, if the keyboard is exceptionally dirty you should change to a clean wipe when it becomes soiled.

## **Step 2**

Dip a cotton swab or a key board sponge swab in rubbing alcohol. Starting with the largest keys (such as the space bar), rub the alcohol over the tops and sides of the keys.

## **Step 3**

Disinfect the rest of the keys with the swab/sponge dipped in alcohol. Make sure you get in between all the keys. Also, switch to a clean swab or sponge whenever it becomes soiled.

## **Step 4**

Allow the disinfectant to dry on the keyboard - don't rinse it off. Repeat this cleaning weekly, if you are the only user. If other people use the keyboard, or if there are illnesses going around, you may want to disinfect daily.

## **Step 5**

Unplug your mouse from your computer. Wipe mouse down with a clean wipe.